

It's as Easy as 1-2-3 (4-5)



1

Three months prior to your 65th birthday, or retirement after age 65, contact the Social Security Administration and apply for Medicare Part A (as eligible) and purchase Medicare Part B.

2

After you receive your Medicare Parts A and B card, please send PEBP a clear copy by mail: to 3427 Goni Road, Suite 109, Carson City, NV 89706 or upload it securely at <https://pebp.nv.gov> > Contact Us > Secure Document Upload Form. Don't forget to send the Retiree Benefit Enrollment and Change Form (RBECE) to enroll in or decline PEBP dental. **No faxes or emails of the RBECE are accepted.**

3

CALL Via Benefits at 1-888-598-7545 to complete your profile and schedule an enrollment appointment with a licensed benefit advisor. You may also set up your profile online at <https://My.ViaBenefits.com/PEBP> and "Shop" for plans. Remember to have your Medicare card, preferred doctor and hospital information, as well as your current prescriptions ready when you set up your profile.

4

CALL Via Benefits and complete your enrollment over the phone. Remember to ask Via Benefits to automate the HRA reimbursement process as much as possible.

5

Via Benefits will mail eligible retirees an HRA Funding Packet about 8-12 weeks from the plan's effective date. Don't forget to set up direct deposit if you wish to do so.

If you are required to transition to Via Benefits, use the above steps and check off when complete.

CONTACT INFORMATION



Public Employees' Benefits Program

3427 Goni Road, Suite 109
Carson City, NV 89706
775-684-7000, 702-486-3100, or 1-800-326-5496
<https://pebp.nv.gov>
memberservices@peb.nv.gov



Via Benefits

1-888-598-7545
<https://My.ViaBenefits.com/PEBP>



Social Security Administration

1-800-772-1213
www.ssa.gov



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